

Chicago Style-18th Edition

This handout provides a quick reference guide to the basic citation rules of the Chicago Style.

Chicago Manual of Style, 18th ed. Chicago: U of Chicago Press, 2024.

Additional online help

- **Journal Website** <https://journal.ehya.com.pk/ijcd/>
- **List of Changes** - <https://www.chicagomanualofstyle.org/help-tools/what-s-new.html>

Books

For more information about citing books. (14.1-14.66)

Book (one author)

Note:

1. Franny Moyle, *The King's Painter: The Life of Hans Holbein*, (Abrams Press, 2021), 84.

Shortened Note:

2. Moyle, *The King's Painter*, 125.

Bibliography:

Moyle, Franny. *The King's Painter: The Life of Hans Holbein*. Abrams Press, 2021.

Book (two or three authors)

Note:

1. Donald Preziosi et al., *Aegean Art and Architecture* (Oxford University Press, 1999), 56.

Shortened Note:

1. Preziosi et al., *Aegean Art*, 60.

Bibliography:

Preziosi, Donald, Louise A. Hitchcock, and Jennifer Flygare. *Aegean Art and Architecture*. Oxford University Press, 1999.

- For works authored or edited by three to six persons, list all names in the bibliography, but only list the name of the first author followed by “et al” in the note and shortened note. (13.23)
- For eBooks, include a URL or persistent identifier. Name library database rather than URL or proprietary formats. (14.58 – 14.62)

Chapter in an edited book

Note:

1. Adolf Loos, “Ornament and Crime,” in *Design Reform, Modernism, and Modernization*, ed. D.J. Huppatz (Bloomsbury Academic, 2016), 57.

Shortened Note:

1. Loos, Ornament, 57.

Bibliography:

Loos, Adolf. “Ornament and Crime.” In *Design Reform, Modernism, and Modernization*, edited by D.J. Huppatz, Bloomsbury Academic, 2016.

- Page range for a cited chapter in an edited book is no longer required in a bibliography. (14.8)

Articles

Basic journal article

- For works by or edited by three to six persons, list all names.
- If there are more than six authors, list the first three followed by “et al.” (13.78)
- Articles published electronically are sometimes assigned an article ID (e0124310 in the example above).
- In the note cited pages precede the article ID.

Note:

1. Irena Makarushka, “Subverting Eden: Ambiguity of Evil and the American Dream in *Blue Velvet*,” *Religion and American Culture: A Journal of Interpretation* 1, no. 1 (1991): 35, <https://www.jstor.org/stable/1123905>.
2. Priyamvada Paudyal et al. “Obtaining Self-Samples to Diagnose Curable Sexually Transmitted Infections: A Systematic Review of Patients’ Experiences,” *PLoS ONE* 10, no. 4 (2015): 2-3, e0124310. <https://doi.org/10.1371/journal.pone.0124310>.

Shortened Note:

3. Makarushka, “Subverting Eden,” 35.
4. Paudyal et al., “Obtaining Self-Samples,” 3.

Bibliography:

- Makarushka, Irena. “Subverting Eden: Ambiguity of Evil and the American Dream in *Blue Velvet*.” *Religion and American Culture: A Journal of Interpretation* 1, no. 1 (1991): 31-46. <https://www.jstor.org/stable/1123905>.
- Paudyal, Priyamvada, Carrie Llewellyn, Jason Lau, Mohammad Mahmud, and Helen Smith. “Obtaining Self-Samples to Diagnose Curable Sexually Transmitted Infections: A Systematic Review of Patients’ Experiences,” *PLoS ONE* 10, no. 4 (2015): 1-12, e0124310, <https://doi.org/10.1371/journal.pone.0124310>.

Basic magazine and newspaper articles

- Many of the guidelines for citing journals apply to magazines.
- Magazines are published more frequently than journals, thus are cited by date rather than volume and issue.
- While a specific page number may be cited in a note, the inclusive page numbers of an article may be omitted from the bibliography. If a page number is included use a comma after the year to separate them (14.87)
- For online sources, indicate a DOI (Digital object identifier), URL, or library database name. A DOI is preferred. If a source does not have a suitable URL, include the name of the database rather than the URL.

Note:

1. James Deacon and Susan McClelland, “The Craze That Ate Your Kids,” *Maclean’s*, November 8, 1999, 74, Academic Search Premier.
2. Ryan Schuessler, “Keeping WWI Alive for New Generations,” *New York Times*, October 25, 2018, <https://www.nytimes.com/2018/10/25/arts/national-wwi-museum-kansas-city.html?searchResultPosition=3>

Shortened Note:

3. Deacon and McClelland, “The Craze That Ate Your Kids,” 74.
4. Schuessler, “Keeping WWI Alive.”

Bibliography:

- Deacon, James and Susan McClelland. “The Craze That Ate Your Kids.” *Maclean’s*, November 8, 1999. Academic Search Premier.
- Schuessler, Ryan. “Keeping WWI Alive for New Generations.” *New York Times*, October 25, 2018. <https://www.nytimes.com/2018/10/25/arts/national-wwi-museum-kansas-city.html?searchResultPosition=3>

Websites

- Titles of websites do not have quotation marks and are in title case. (14.103)
- Access date is only included, before the URL if no other date can be determined.
- Some web pages state when a page was last modified or updated. Include this wording with the date before the URL.

Web page with an author

Note:

1. David Hillock, "Backyard Composting in Oklahoma," Oklahoma State University Extension, February 2017, <https://extension.okstate.edu/fact-sheets/backyard-composting-in-oklahoma.html>.

Shortened Note:

2. Hillock, "Backyard Composting."

Bibliography:

Hillock, David. "Backyard Composting in Oklahoma." Oklahoma State University Extension. February 2017. <https://extension.okstate.edu/fact-sheets/backyard-composting-in-oklahoma.html>.

Web page- organization as author or no author

- If no publication date is available, include the month, day, and year you retrieved the document.

Note:

3. "Rucha, Indiana, & Warhol Featured in New Pop Art Gallery at OKCMOA," Oklahoma City Museum of Art (OKCMOA), last updated January 10, 2022, <https://www.okcmao.com/ruscha-indiana-warhol-featured-new-pop-art-gallery-okcmao/>.
4. "A Lady with a Squirrel and a Starling (Anne Lovell?) In-Depth," The National Gallery, accessed June 9, 2022, <https://www.nationalgallery.org.uk/paintings/hans-holbein-the-younger-a-lady-with-a-squirrel-and-a-starling-anne-lovell>.

Shortened Note:

5. "Rucha, Indiana, & Warhol."
6. "A Lady with a Squirrel."

Bibliography:

Oklahoma City Museum of Art (OKCMOA). "Rucha, Indiana, & Warhol Featured in New Pop Art Gallery at OKCMOA." Last updated January 20, 2022. <https://www.okcmao.com/ruscha-indiana-warhol-featured-new-pop-art-gallery-okcmao/>.

The National Gallery. "A Lady with a Squirrel and a Starling (Anne Lovell?) In-Depth." Accessed June 9, 2022. <https://www.nationalgallery.org.uk/paintings/hans-holbein-the-younger-a-lady-with-a-squirrel-and-a-starling-anne-lovell>.

***Note the position of the organization changes between the note and bibliographic citation.**

Blog post

Note:

7. Kevin Hill and Michael Hsu, "Cognitive Effects in Midlife of Long-Term Cannabis Use," (blog), *Harvard Health Publishing*, June 14, 2022, <https://www.health.harvard.edu/blog/cognitive-effects-of-long-term-cannabis-use-in-midlife-202206142760>.

Shortened Note:

8. Hill and Hsu, "Cognitive Effects in Midlife."

Bibliography

Hill, Kevin and Michael Hsu. "Cognitive Effects in Midlife of Long-Term Cannabis Use." (blog). *Harvard Health Publishing*, June 14, 2022. <https://www.health.harvard.edu/blog/cognitive-effects-of-long-term-cannabis-use-in-midlife-202206142760>.

- Titles of blogs, like those of journals and other periodicals can usually be set in italics. (14.103 -14.105)

Primary Sources

The Chicago Manual of Style does not provide one way to cite all primary sources. You need to consider the type of source you are citing and the way in which you are accessing that source.

Classical Works

Classical primary source references are ordinarily given in text or notes. They are included in a bibliography only when the reference is to information or annotation supplied by a modern author

Note:

1. Aristotle, *Metaphysics* 3.2.996b5-8

Shortened note:

2. Aristotle, *Metaphysics* 3.2.996b5-8

Bibliography:

Not applicable except when the reference is to information or annotation supplied by a modern author

Modern editions of classical works

Note:

1. Aristotle, *Complete Works of Aristotle: The Revised Oxford Translation*, ed. J. Barnes, vol. 2, Bollingen Series (Princeton NJ: Princeton University Press, 1983), 2:240.
2. John Gardner and John Maier, trans., *Gilgamesh: Translated from the Sin-Leqi-Unninni Version*, (New York: Vintage Books, 1984), 45.

Shortened note:

3. Aristotle, *Complete Works*, 2:243.
4. Gardner and Maier, trans., *Gilgamesh*, 47.

Bibliography:

Aristotle. *Complete Works of Aristotle: The Revised Oxford Translation*. Edited by Jonathan Barnes. 2 vols. Bollingen Series. Princeton University Press, 1984.
Gardner, John and John Maier, trans., *Gilgamesh: Translated from the Sin-Leqi-Unninni Version*. Vintage Books, 1984.

- Sometime translated books will have no attributable authors. In those cases, treat the translator as you would the author of the book and add “trans.” To indicate the translator’s role. (14.6)

Sacred Text

- Cite the Bible, Hebrew Scriptures, Qur’an, and other sacred works in your footnotes, endnotes or parenthetical notes. You do not need to include them in your Bibliography. (14.138-14.141)

Identify the version you are using in your first citation with either the spelled-out name or accepted abbreviation.

Notes:

1. Heb. 13:8 (New Revised Standard Version).
- 2.1 Cor. 5:1-2 (NRSV).
3. Qur’an 19:17-21.

Government Documents

For government documents, set them up like unpublished material, which usually requires giving the title and date of the item, series title (if applicable), name of the collection, and name of the depository.

Note:

1. Department of Justice, “Malcolm X Part 38 of 38,” March 11, 1964, file 100-399321, Federal Bureau of Investigation. <https://vault.fbi.gov/Malcolm%20X/Malcolm%20X%20Part%2038%20of%2038/view>.

Shortened Note:

2. Department of Justice, “Malcolm X”

Bibliography:

Department of Justice. “Malcolm X Part 38 of 38.” March 11, 1964. File 100-399321. Federal Bureau of Investigation. <https://vault.fbi.gov/Malcolm%20X/Malcolm%20X%20Part%2038%20of%2038/view>.

Video & Audio

Streaming Video (14.167)

Note:

1. *Objectified*, directed by Gary Hustwit (2009, Brooklyn, NY: Film First Corp.), Kanopy.

Shortened Note:

2. Hustwit, *Objectified*.

Bibliography:

Hustwit, Gary, dir. *Objectified*. 2009; Brooklyn, NY: Film First Corp. Kanopy.

Podcast (14.168)

Note:

1. David Sedaris, "Santaland Diaries," *This American Life*, podcast, December 20, 1996, <https://www.thisamericanlife.org/47/christmas-and-commerce/act-two-19>.

Shortened Note:

1. Sedaris, "Santaland Diaries."

Bibliography:

Sedaris, David. "Santaland Diaries." *This American Life*. Podcast audio, December 20, 1996.

<https://www.thisamericanlife.org/47/christmas-and-commerce/act-two-19>.

Map (14.135)

Note:

1. Philip Pittman, *Plan of Fort Rosalia*, map, 16 x 13 cm, 1770, Library of Congress, <http://hdl.loc.gov/loc.gmd/g3984n.ra000006>.

Shortened note:

1. Pittman, *Plan of Fort Rosalia*

Bibliography:

Pittman, Philip. *Plan of Fort Rosalia*. 1770. Map, 16 x 13 cm. Library of Congress.

<http://hdl.loc.gov/loc.gmd/g3984n.ra000006>.

Paper Format –

- Use 12-point Times New Roman font
- Use one-inch margins on all sides of the paper
- Double-space throughout the paper
- Check with your professor if a title page is necessary.
 - The title should be centered a third of the way down the page, and your name and class information should follow several lines later.
 - When subtitles apply, end the title with a colon and place the subtitle on the line below. A sample paper can be found on the Purdue OWL website.
- When referencing someone else's idea, put a footnote ² at the end of the sentence. The footnote entry appears at the bottom of the page. The number in the footnote must always correspond with the number in the text.

Citing Works on a Bibliography page –

- Your bibliography is a separate page at the end of your paper labeled "Bibliography." This is your list of sources cited in your paper.
- Two blank lines should be between "Bibliography" and your first entry.
- Entries are listed in alphabetical order by the first word in each entry.